

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION & MARINE
MUNICIPAL GOLF COMMISSION MINUTES
MARCH 24, 2004**

1. CALL TO ORDER

The meeting of the Municipal Golf Commission was called to order by Bill Townsend, Chairman, at 3:38 p.m. in the classroom at the Long Beach Junior Golf Academy Building, 6730 E. Carson Street, Long Beach, California. Thomas Shippey, Manager of Maintenance Operations Bureau, took roll call and confirmed a quorum.

Present:

Bill Townsend, Chairman	
Robin Bellamy	
John McCann	Bob Peeters
Philip Barlow	Tonny Christensen
Linda Cook	Ray McElhenney
Skip Rowland	Dorothy Deatherage
Betty Hatcher	Len Kennett

Excused: Gail Berns

Staff: Terry Lortz, Superintendent of Golf Operations
Amy Arteaga, Golf Operations Support

American Golf: Jay Carballo, Regional Director, American Golf Corporation
Lisa Georgeson, Junior Golf Coordinator

Audience: Bob Livingstone, CSULB

2. INTRODUCTION OF GUESTS

- None

3. APPROVAL OF MINUTES – FEBRUARY 25, 2003

- The minutes of the February 25, 2004 meeting were reviewed discussed and approved as submitted.

It was moved by Commissioner Cook and seconded by Commissioner McCann that the Municipal Golf Commission approve the minutes.

4. GOLF SUPERINTENDENT REPORT

- Rounds of golf for February were up by 2,962 (8.9%) over the total course rounds for February last year. **(Skylinks was removed from the comparison)**
- Mr. Lortz asked the commissioners if they had any questions or comments on the rounds/financial report for the month of February.
- Mr. Lortz reviewed the highlights of the Monthly Facilities Reports and asked the commissioners if they had any questions on any of the reports.

5. AMERICAN GOLF REPORT

- CIP Golf Fund - Available balance as of February 2004 = **\$526,398.65**
- Junior Golf 1% Fund-Available balance as of February 2004= **\$71,002.77**
- Mr. Carballo reviewed the men and women's club hours report.
- Ms. Lisa Georgeson provided an update on the various junior golf programs in our City.
 - The Long Beach Junior Golf Association has 393 registered members for 2004.
 - The bi-monthly junior/adult tournament has been rescheduled for April 3rd. Approximately 120 players will participate in the tournament.
 - The Get-A-Grip Program will commence during the second week of April at Long Beach Parks and Teen Center's. We are currently scheduling sites for those clinics. We will again offer scholarships to the Long Beach Junior Golf Association for those who complete the program. We currently have 14 active scholarship participants on Friday evenings.
 - Introductory golf clinics for the Long Beach Chapter of the NAACP will commence on April 7th at Heartwell Golf Course.
 - Currently looking for volunteers to answer the phones for a couple of hours in our office on Mondays, Tuesdays, and Wednesdays. If anyone is interested, please call Ms. Georgeson at (562) 570-1272.
 - Currently looking for table workers on Friday afternoons between 2:30 p.m. and 6:30 p.m. for the Long Beach Junior Golf Program.

- The Little Linksters Program is scheduled to start the first session on July 12 – 16 and second session July 19 – 23rd. Applications for the program will be released on April 1st and available at the Heartwell Junior Golf Building.
- The Dempsey's fundraising tournament will be held on June 4th.
- Junior golf Challenge Series Tournament event scheduled for April 24th at Heartwell Park Golf Course.

6. COMMITTEE STATUS REPORTS

A. Capital Improvements – Skip Rowland

- No committee report.

B. Fees & Charges – Bob Peeters

- No committee report.

C. Hall of Fame – Len Kennett

- Commissioner Kennett informed the committee members to plan on attending the next meeting on April 28th at 2:00 p.m. Heartwell Junior Golf Building in the classroom. Nomination forms will be available at the golf courses after April 28th.

D. Policies & Procedures– Tonny Christensen

- No committee report.

E. Tournaments – Dorothy Deatherage

- First Baptist Church shotgun event August 7, 2004 would like the \$760 surcharged waived. Mr. Carballo mentioned that the fee waiver benefits the church but not the City or American Golf Corporation. Mr. Carballo will work with First Baptist Church and come to an agreement.

F. Junior Golf Advisory – Linda Cook

- No committee report.

7. UNFINISHED BUSINESS

- Skylinks Golf Course Renovation Update. The following summary was provided to the commissioners:
 - Week ending March 26, 2004, course renovation project is progressing well. The California Conservation Corp workers completed the pruning of the long hedge of Oleander shrubs along Clark Avenue. They also planted about 50 palettes of turf sod around various greens and bunkers on the front nine holes north of Wardlow Road. The contractor has planted many shrubs in new landscape planter beds around the lake next to the # 9 green near the corner of Lakewood and Wardlow Road. The two new prefabricated restrooms were delivered and installed. The restrooms will be landscaped with shrubs on three sides after the new drinking fountains are installed.
 - Week ending April 2, 2004, course renovation project is in on schedule. The 11 new greens south of Wardlow Road were mowed for the first time and the 9 greens north of Wardlow Road have fully germinated. The whole course has now been fertilized and the front 9 fairways are being rototilled. The California Conservation Corp workers removed 5 more palm trees and planted about 75 palettes of turf sod around various greens and bunkers on the front nine holes. The contractor has planted hundreds of shrubs in new landscape planter beds around the lakes next to # 1, 16, and 18 greens. Plumbing is being connected to the two newly installed restroom buildings.
 - Week ending April 9, 2004, course renovation project was not affected by the recent rain. Additional drainage sumps are being installed along the back nine fairways. The new 50-foot steel driving range fence poles were installed 10 feet deep and the netting support cables are being attached across the top of poles. The new greens are being mowed and the front nine fairways were rototilled and finish graded. The California Conservation Corp workers removed 10 palm trees around the clubhouse and planted the last of turf sod being installed on the course. Hundreds of shrubs are being planted in planter beds.
 - Week ending April 16, 2004, course renovation project is progressing well. The California Conservation Corps workers removed 8 palm trees and completed pruning large oleander shrubs along Clark Avenue. The fencing contractor installed 25-foot tall safety barrier netting along the same area north of Spring Street. Electric conduit was installed to the pumps at the lake next to #9 green. The greens #6 through #9 were mowed for the first time this week. On April 15th a mandatory Pre-Bid Conference was held for the renovation of the clubhouse. The bids will be opened at 10 a.m. on April 29th.

- Week ending April 23, 2004, course renovation project is progressing on schedule. The California Conservation Corps workers painted the top and bottom rails black on the chain-link fencing that wraps around the corner of Clark Avenue and Spring Street. The contractor finished installing the 40-foot high safety netting around the three sides of the driving range. The waterfall and small pond next to the clubhouse were excavated.
- Added two new restrooms along the cart paths near the #16 & #4 tees.
- Strategic Plan Update:
 - An ad-hoc committee is currently being formed to work on determining and prioritizing the goals and objectives of Golf Operations. After this process, subcommittees will be formed to review the manuals and recommend revisions that reflect the established goals and objectives.

8. NEW BUSINESS

- None

9. COMMENTS

A. AUDIENCE

- None

B. STAFF

- None

C. COMMISSIONERS

- Commissioner Christensen brought up the issue about the roughs being too high at Recreation Park 18 Golf Course.
- Commissioner Rowland made a request to invite the Hall of Fame members to the ribbon-cutting event when Skylinks/Legends opens in October 2004.
- Commissioner Peeters inquired on the status of 'parking lot' list of issues compiled at Susan Quinn's training sessions. Mr. Shippey will have her final report forwarded to the commissioners for their review.

- Commissioner Rowland made a comment on the recent Press-Telegram article on the Queen Mary \$2million shortfall. Hopefully, the same problems or issues can be avoided in the upcoming American Golf Corporation contract negotiations.

10. NEXT MEETING

**April 28, 2004 at 3:30 p.m.
Heartwell Junior Golf Building
6730 E. Carson Street
Long Beach, CA 90808**

11. ADJOURNMENT

- Meeting adjourned at 4:23 p.m.

Respectfully submitted,

Emy Arteaga
Golf Operations Support

cc: Municipal Golf Commission
Reginald I. Harrison, Deputy City Manager
Phil T. Hester, Director of Parks, Recreation and Marine
Thomas A. Shippey, Manager of Maintenance Operations
Terry L. Lortz, Superintendent of Golf Operations
Jay Carballo, Regional Director of American Golf Corporation